

**West Calcasieu Parish Community Center Authority  
Board of Directors – Regular Meeting  
October 12, 2011  
West Cal Arena  
Sulphur, Louisiana**

**Meeting was called to order at 5:30 p.m. by Dr. George Vincent.**

**Invocation pronounced by Mike O’Quinn.**

**Pledge was lead by Dr. George Vincent.**

**ROLL CALL:**

Roll call was made with the following results:

Present: Dr. George Vincent- Vice Chairman	Evelyn White- Secretary/Treasurer
Bob Hardey- Board Member	Mike O’Quinn- Board Member
Chuck Kinney-Board Member	Adrian Moreno- Executive Director
Joyce Anderson- Asst. Manager	

Absent: Gene Mullin – Board Member	Greg Robertson- Chairman
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**AMENDMENTS, ADDITIONS, DELETIONS TO THE AGENDA:**

None

**APPROVAL OF MINUTES:**

Chuck Kinney made a motion to accept the September 2011 minutes as presented. Bob Hardy seconded the motion. All voted and approved.

**APPROVAL OF FINANCIAL REPORT:**

Mr. Moreno gave a brief summary of the financial report for the month of September 2011 which was also the end of the 1<sup>st</sup> quarter for the fiscal year. The month and the quarter ended very successfully. Income & Concession budgets came in above projected budgeted amounts with the exception of the Hotel/Motel line item. Mr. Moreno reminded the board that the previous fiscal year’s Hotel/Motel tax collections closed out shorter than projected and that he was working with the state to research any potential errors on their end. Mr. Moreno also mentioned the large increase on the Cash Flow Report was due to the Phase II Bond proceeds with Chase Bank which was successfully closed on September 30, 2011. Chase established a Savings account with the proceeds deposited there for future use. Our first interest payment will be due March 1, 2012 in the amount of \$124,870.50. The bonds for Phase I were paid off with Argent Trust leaving those accounts with a zero balance.

Mike O’Quinn made a motion to accept the financial report for September 2011 as presented. Bob Hardy seconded the motion. All voted and approved.

**OLD BUSINESS:**

**A. Phase II Events Center Update**

**a. Architectural (Mr. Randy Broussard)**

Mr. Broussard gave a brief update on the Phase II design phase. Mr. Broussard reported that upon conversations with structural engineer Charles Ladner, structural plans are at 95% completion. Foundation is nearing 70% completion, and Civil engineering is approximately 20% complete. The delay in Civil engineering is due to the Parish requiring all new constructions to have retention areas for storm water collection. Mr. Broussard stated that the engineers are attempting to list the Phase II Events Center project as a continuation of the Phase I Arena project where no such requirements were present. The design phase is at 60% completion. As of this date, the plans are still scheduled for 100% completion by the end of November 2011.

Mr. Broussard mentioned that meetings have been conducted with an Interior Designer and the administrative staff discussing themes for décor for the Events Center. Mr. Broussard also met with Mr. Moreno and the structural engineer to discuss the best options for energy efficiency in such a large facility.

Mr. Broussard presented two invoices to the board for payment. The first invoice is for American Surveyors in the amount of \$8,745.00 for the completion of boundary surveys, topographical surveys, and drafting services for the Phase II project. The second invoice is from Daniel Holder in the amount of \$9,500.00 for the completion of soils testing also in conjunction with the Phase II project.

Bob Hardy made a motion to pay the invoices for American Surveyors in the amount of \$8,745.00 and Daniel Holder in the amount of \$9,500.00 as presented. Evelyn White seconded the motion. All voted and approved.

**DIRECTOR'S REPORT:**

None

**PUBLIC COMMENTS:**

None

**ADJOURNMENT:**

With no further business to discuss, Dr. George Vincent entertained a motion to adjourn.

**The next regular meeting of the Board of Directors will be held on Wednesday, November 9, 2011 at 5:30 p.m. at the West Cal Arena, Sulphur, Louisiana.**